

Exempt Food Fundraiser Tracking Tool



School Building: _____

School Year: _____ - _____

Background: Schools that participate in the National School Lunch Program (NSLP) must follow Smart Snacks standards when selling foods to students outside of federally reimbursable meal programs during the school day. However, as of July 2015, MDE allows the sale of up to two food/beverage fundraisers per school building per week that do not meet the Smart Snacks standards. These fundraiser exemptions are optional. It is important to note that the optional exempt food fundraisers may not be sold in the foodservice area during mealtimes so as not to directly compete with reimbursable meals. Fundraisers selling items that meet Smart Snacks standards or non-food items may be sold any day at any time, unless the district's or school's Local Wellness Policy or food safety plan is more restrictive. For more information on Smart Snacks requirements and the Michigan exemption allowance, visit www.michigan.gov/schoolnutrition and select "Smart Snacks in Schools" under "Program Information."

How to use this document: This tool can be used to track exempt food/beverage fundraisers sold to students during the school day. Complete at least one per school and use as many sheets as needed. Schools that participate in NSLP are required to keep track of food fundraisers for students that are held during the school day. MDE recommends the district Local Wellness Policy team and building principals work together to ensure Smart Snacks standards are followed, and regularly keep the district food service director informed of fundraising activities. Information on the district's or school's food fundraisers may be requested during Administrative Reviews of School Nutrition Programs or under other circumstances by the MDE School Nutrition Programs team and/or the U.S. Department of Agriculture.

¹School organization recognized by the school board.

²A single exempt fundraiser may take place for one school day only (multiple times during a single day is allowed).

³Exempt fundraisers may not be sold in competition with reimbursable meals in the food service area during meal service.

⁴Examples: cafeteria, vending machine, school store, snack bar, etc.



School District Name:

Contact Email/Phone No.:

School Building Smart Snacks Contact Person(s):

First Exempt Fundraiser						Second Exempt Fundraiser				
Wk #	Organization Name ¹	Date ²	Time(s) ³	Description of Items Sold	Location(s) ⁴	Organization Name ¹	Date ²	Time(s) ³	Description of Items Sold	Location(s) ⁴
1										
2										

	First Exempt Fundraiser					Second Exempt Fundraiser				
Wk #	Organization Name ¹	Date ²	Time(s) ³	Description of Items Sold	Location(s) ⁴	Organization Name ¹	Date ²	Time(s) ³	Description of Items Sold	Location(s) ⁴
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										

	First Exempt Fundraiser					Second Exempt Fundraiser				
Wk #	Organization Name ¹	Date ²	Time(s) ³	Description of Items Sold	Location(s) ⁴	Organization Name ¹	Date ²	Time(s) ³	Description of Items Sold	Location(s) ⁴
28										
29										
30										
31										
32										
33										
34										
35										
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37										
38										
39										
40										