

**DETROITPUBLICSCHOOLSCOMMUNITYDISTRICT**

2015-2016

**DPSCD OFFICE OF CHARTER  
SCHOOLS ANNUAL REPORT**

**RUTHERFORD WINANS  
ACADEMY**





# LETTER FROM THE DIRECTOR

The 2015-16 year was one that saw the Detroit Public Schools Office of Charter Schools receive recognition for quality authorizing. In the fall of 2015, the Michigan Department of Education conducted a detailed review of the Office of Charter Schools' authorizing procedures. We received top marks in all 16 categories measured, and demonstrated improvement in 15 of the 16 categories reviewed since the last visit in 2012.

The results were a reflection of the hard work we have put into charter school authorizing. Our efforts were also recognized nationally. In January 2016, the National Association of Charter School Authorizers announced that the DPS Office of Charter Schools scored 12 out of 12 on its annual Index of Essential Practices, one of only two authorizers in Michigan identified as utilizing the practices considered critical for high-quality authorizing.



Despite the accolades, we have much work to do. We will not be satisfied until every school in our portfolio is performing in a manner that aligns with our mission to support, performing in a manner that aligns with our mission to support, develop and hold accountable high-performing charter schools that prepare Detroit children for college and careers.

To support that mission, we have expanded staff and restructured responsibilities.

Deputy Director **Jendayi Gardner, PhD**, joined us in November. An educator with the district for 16 years, Dr. Gardner has already begun providing academic training and support to schools. Beginning in 2017, she will ramp up that support, with a special emphasis on schools whose performance on the 2016 M-STEP assessment was in the bottom 5 percent of schools in Michigan.

In September, **Anna Nowinski** joined our team as Operations Manager after interning in the Office of Charter Schools for two years. She holds a B.S. in Education and Social Policy from Northwestern University and is working toward a Masters of Accounting. In addition to providing financial compliance oversight, she manages logistics for an increasing number of professional development opportunities for school staff and board members.

In 2016, we also welcomed Data Analyst **Steven Wiltse**, AICP, who provides data reports, and Program Associate **Jeanne Jack**, who provides board support. On the governance side, we welcomed new board liaisons **Renee McCree** and **Latrechia Scott**, who are our representatives at charter school board meetings.

We offered more opportunities for professional development to board members and school personnel than ever before, and are on track to surpass those offerings in the 2016-17 school year.

While we have dedicated more resources to oversight and support, we are keenly aware that we cannot accomplish our mission alone. We are honored to participate in this work with dedicated school board members, principals, teachers and a host of other personnel who impact children daily.

The information contained in this annual report represents data from July 1, 2015 through June 30, 2016. It offers a snapshot of the students served, as well as how the school performed on a variety of important measures.

In order to map our path to success, we must collectively take stock of where we are and how far we have to go. We hope this report will assist in that effort. Thank you for traveling with us!

A handwritten signature in black ink, reading "Kisha Verdusco". The signature is fluid and cursive, with a long horizontal line extending to the right.

Kisha Verdusco, Director of Charter Schools, Detroit Public Schools Community District

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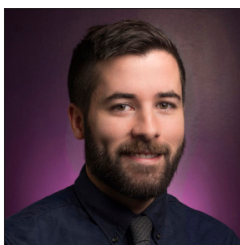
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## **Matthew Sam**

School Building Inspections  
Industrial Hygienist, Environmental Health & Safety  
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## **DPSCD CONTACTS**

### **Real Estate Lease Agreements and Services**

#### **Felicia Venable**

Acting Executive Director-  
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#### **Betti Wiggins**

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(313) 408-5723

#### **Carl William**

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### **Information Technology Services**

#### **Mark V. Bartoski**

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### **Student Transportation Office of Student Transportation**

#### **James Minnick**

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#### **Aaron Walter**

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### **Selective High School Testing**

#### **Dr. Sibyl St. Clair**

Deputy Executive Director for  
Assessment and Research  
Office of Research and  
Assessment  
(313) 576-0050

### **Enrollment – 8th Grade matriculation**

#### **Jennifer Mrozowski**

Deputy Executive Director for  
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jennifer.mrozowski@detroitk12.org  
(313) 401-9018

### **School Security**

#### **Police Response/General Information**

Command Center Open 24 hrs/7  
days/365 day a year  
(313) 748-6000

#### **Chief Stacy Brackens**

(313) 748-6020

#### **Assistant Chief Craig Schwartz**

(313) 748-6012

# RUTHERFORD WINANS ACADEMY



- ▶ **ADDRESS:** 16411 Curtis, Detroit, MI 48235
- ▶ **PHONE:** 313-852-0709
- ▶ **PRINCIPAL:** Karen Abbott
- ▶ **GRADES:** K-5
- ▶ **YEAR OPENED:** 2012
- ▶ **MANAGEMENT:** Solid Rock Management Company
- ▶ **ENROLLMENT:** 200 students
- ▶ **FREE OR REDUCED LUNCH:** 100%
- ▶ **SPECIAL EDUCATION:** 10%
- ▶ **ENGLISH LANGUAGE LEARNERS:** 0%
- ▶ **BOARD OF DIRECTORS**

Lawrence Jones  
Regina M. Storrs  
Tamika B. Cromer  
Karl Bell  
Tonya Touchstone

## ▶ **ENROLLMENT DEMOGRAPHICS**

Black..... 100%

*Note: This figure is from Fall 2014*

## ▶ **SPECIAL PROGRAMS**

Pre-Kindergarten classes in building, After School Tutoring and Enrichment, Covenant Clinic in building, which provides students with physicals, vaccinations and other healthcare, Community Care Dental Care Services twice a year, Health curriculum provided by students from Wayne State, Oakland, and Madonna Universities, Saturday and Family Math and Science classes, and Mentoring Youth Network Program

## ▶ **STUDENT SUCCESS**

We raised student achievement so we are no longer on the Michigan Department of Education's Priority School List.

## ▶ **MISSION**

The mission of Rutherford Winans Academy is to prepare students for academic excellence and responsible citizenship.

*\*2015-16 demographic data provided by school.*

## RUTHERFORD WINANS ACADEMY

The Detroit Public Schools Community District Office of Charter Schools mission is to support, develop and hold accountable high-performing charter schools that prepare Detroit children for college and careers.

In accordance with this mission, the Office of Charter Schools has established academic targets that require each general-admission academy to close the college readiness gap by 70 percent at each grade level, as measured by the NWEA Measures of Academic Progress and/or Scantron Performance Series assessments each year.

The goal is for each academy to demonstrate that it is preparing students for college. Students are considered college ready when they can earn a composite score of 21 on the ACT by the 11th grade. The NWEA MAP and Scantron Performance Series are computer-adaptive tests that allow us to measure student progress toward a score of 21 on the ACT beginning as early as the second grade.

Each year, DPSCD provides its authorized academies with grade-level goals based on student performance on the fall assessment. The enclosed report shows how your academy performed relative to its spring 2016 goal, which requires closing the gap between actual fall performance and the national college readiness standard by 70 percent.\*

The enclosed results are based on results of the assessments that were administered between April 25 and June 10, 2016.

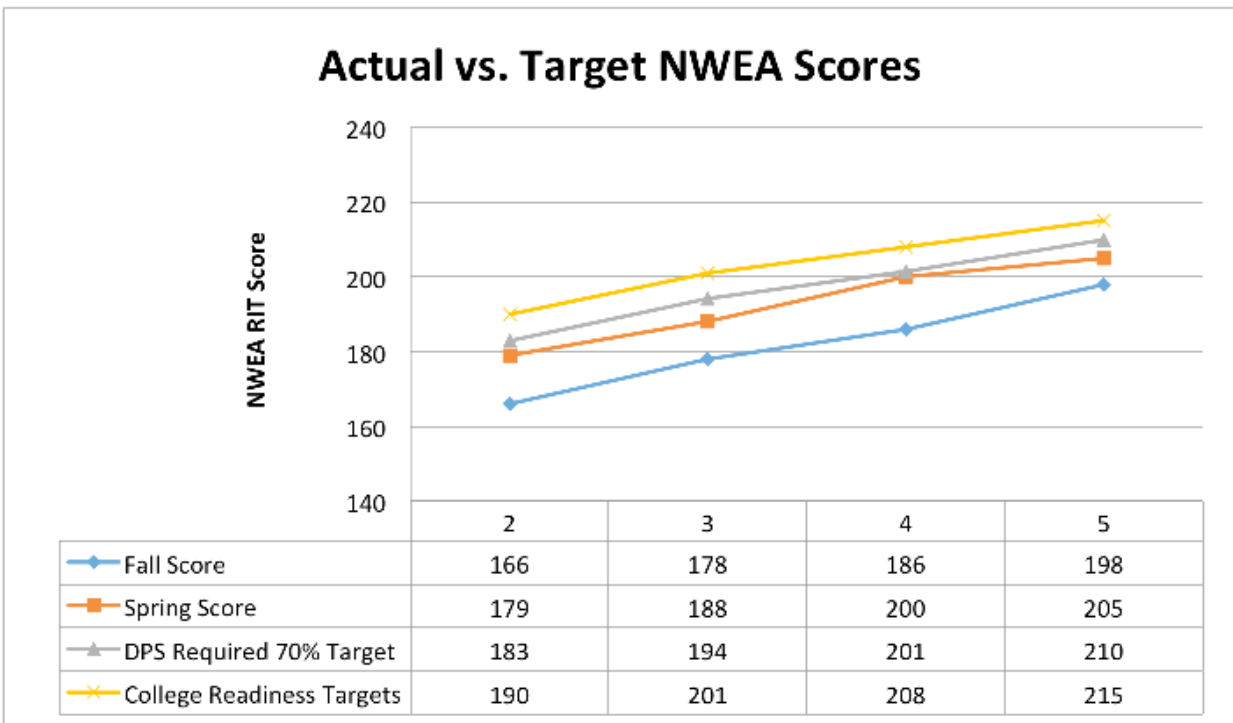
Since 2012, each DPSCD-authorized academy has been required to test all children in grades 2-8 in the fall, winter and spring. DPSCD covers the cost of NWEA testing. If you have questions about this report, you may contact us at: (313) 873-7927.

**\*Formula for calculating 70% target: (College Readiness Target - Fall Actual Score x .70 + Fall Actual Score)**

# COLLEGE READINESS ANALYSIS | SPRING 2016

► SCHOOL: RUTHERFORD WINANS ACADEMY | SUBJECT: READING

GRADE	FALL SCORE	SPRING SCORE	DPSCD REQUIRED 70% TARGET	COLLEGE READINESS TARGETS
2	166	179	183	190
3	178	188	194	201
4	186	200	201	208
5	198	205	210	215

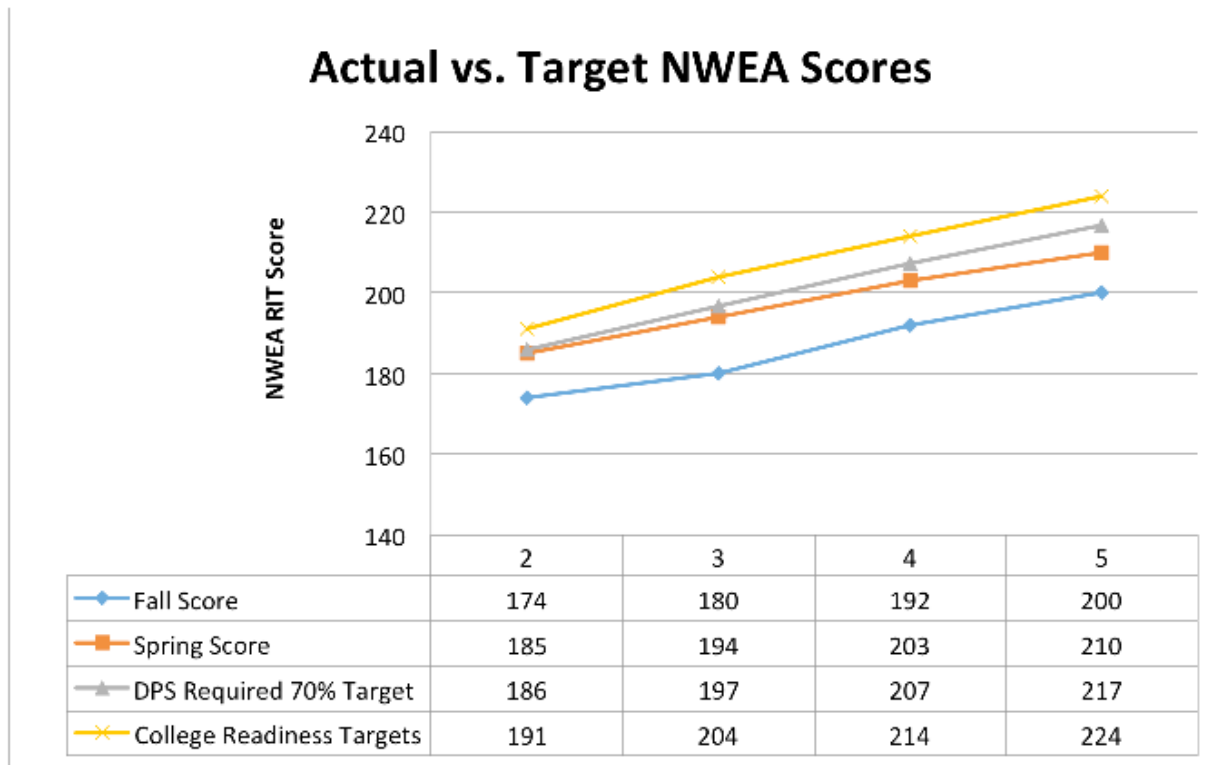




# COLLEGE READINESS ANALYSIS | SPRING 2016

► SCHOOL: RUTHERFORD WINANS ACADEMY | SUBJECT: MATHEMATICS

GRADE	FALL SCORE	SPRING SCORE	DPSCD REQUIRED 70% TARGET	COLLEGE READINESS TARGETS
2	174	185	186	191
3	180	194	197	204
4	192	203	207	214
5	200	210	217	224



## ► 2016 M-STEP REPORT FOR RUTHERFORD WINANS ACADEMY

Here you will find the results of the Spring 2016 Michigan Student Test of Educational Progress (M-STEP) for your Public School Academy.

The data included are publicly available from the Michigan Department of Education. Detroit Public Schools Community District has aggregated your school's results and offered performance comparison data in an effort to give you a holistic picture of your school's performance on this assessment.

This report does not incorporate grades with fewer than 10 students, and it does not analyze information that constitutes the State of Michigan's Top-to-Bottom ranking of schools, which also measures achievement gaps and student achievement growth over time.

This is the second M-STEP report, as Michigan phased out the MEAP in 2014. It is our commitment to continue to provide you with data that can be used to make sound governance and academic decisions about the Public School Academies authorized by Detroit Public Schools Community District.

### About the M-STEP

The M-STEP assesses students in the areas of English Language Arts, Mathematics, Science, and Social Studies. English Language Arts and Mathematics are assessed in grades 3-8, Science in grades 4 and 7, and Social Studies in grades 5 and 8. The test is administered in the spring and based on the Michigan Academic Standards.

Student performance on the M-STEP is represented as proficient or not proficient. Level 3 and Level 4 students make up the population defined as "percent proficient."

**Level 1: Not Proficient** | **Level 2: Partially Proficient** | **Level 3: Proficient** | **Level 4: Advanced**

For more information about the M-STEP, please visit: [www.michigan.gov/mde](http://www.michigan.gov/mde) and search for "M-STEP"

# M-STEP REPORTS: RUTHERFORD WINANS ACADEMY

## ► M-STEP PERCENT PROFICIENT IMPROVEMENT BY GRADE AND SUBJECT

SUBJECT	GRADE	PERCENT ADVANCED & PROFICIENT IN 2015	PERCENT ADVANCED & PROFICIENT IN 2016	NET CHANGE	DPS COMMUNITY DISTRICT	STATE OF MICHIGAN
ENGLISH & LANGUAGE ARTS	Grade 3	9.4	15.6	6.3	9.9	46.0
	Grade 4	11.5	10.3	-1.2	10.9	46.3
	Grade 5	36.4	28.0	-8.4	12.8	50.6
	Grade 6	-	-	-	8.4	45.0
	Grade 7	-	-	-	11.9	47.1
	Grade 8	-	-	-	17.9	48.9
	Grade 11	-	-	-	-	-
	Grade 12	-	-	-	-	-
MATH	Grade 3	28.1	<=5.0	-23.1	10.4	45.2
	Grade 4	11.5	6.9	-4.6	7.2	44.0
	Grade 5	12.1	<=5.0	-7.1	<=5.0	33.8
	Grade 6	-	-	-	<=5.0	32.8
	Grade 7	-	-	-	5.2	35.3
	Grade 8	-	-	-	6.8	32.7
	Grade 11	-	-	-	-	-
	Grade 12	-	-	-	-	-
SCIENCE	Grade 4	<=5.0	<=5.0	0	<=5.0	14.7
	Grade 7	-	-	-	<=5.0	23.9
	Grade 11	-	-	-	5.2	33.0
	Grade 12	-	-	-	<=5.0	10.6
SOCIAL STUDIES	Grade 5	<=5.0	<=5.0	0	<=5.0	18.9
	Grade 8	-	-	-	6.8	29.3
	Grade 11	-	-	-	12.2	43.1
	Grade 12	-	-	-	8.4	17.4

'<=5' - Less than or equal to 5 percent of students tested as advanced or proficient

'<=10' - Less than or equal to 10 percent of students tested as advanced or proficient

'\*' - Less than 10 students tested

'-' - Blank values indicate Not Tested

# 2016 PORTFOLIO M-STEP RANKINGS

District	Overall % Proficient 2016	Overall % Proficient 2015	Overall % Proficient Change	English % Proficient 2016	Mathematics % Proficient 2016	Science % Proficient 2016	Social Studies % Proficient 2016
State of Michigan	37.2%	37.2%	0.0%	47.3%	37.3%	23.6%	30.2%
Martin Luther King, Jr. Education Center Academy	31.8%	28.7%	3.1%	43.9%	26.5%	29.7%	12.3%
New Paradigm Glazer Academy	17.9%	26.4%	-8.5%	28.6%	11.5%	6.3%	14.8%
New Paradigm Loving Academy	13.7%	16.1%	-2.4%	18.9%	12.2%	3.3%	8.3%
Ross-Hill Academy	12.6%	10.5%	2.2%	20.7%	8.5%	5.0%	6.7%
<b>DPSCD Office of Charter Schools Portfolio Average</b>	<b>11.3%</b>	<b>11.9%</b>	<b>-0.6%</b>	<b>17.9%</b>	<b>8.3%</b>	<b>6.5%</b>	<b>5.0%</b>
GEE White Academy	9.4%	8.7%	0.6%	14.6%	8.2%	3.3%	4.0%
David Ellis Academy	9.1%	13.0%	-3.9%	15.2%	6.2%	4.4%	3.5%
Pathways Academy	8.7%	-	-	*	*	8.3%	9.1%
GEE Edmonson Academy	8.7%	7.2%	1.5%	15.2%	5.6%	4.4%	2.3%
Rutherford Winans Academy	8.6%	14.1%	-5.5%	17.4%	4.8%	0.0%	0.0%
MacDowell Preparatory Academy	8.0%	6.7%	1.4%	15.9%	3.6%	2.3%	3.2%
Detroit Public Schools Community District	7.7%	9.6%	-1.9%	11.8%	6.1%	3.1%	6.8%
Timbuktu Academy of Science and Technology	6.2%	8.3%	-2.2%	11.0%	2.9%	5.2%	1.8%
Escuela Avancemos	5.2%	4.3%	0.9%	7.5%	4.4%	0.0%	5.9%
Hamilton Academy	3.7%	3.8%	-0.2%	5.4%	3.1%	1.7%	2.0%
Capstone Academy Charter School (SDA)	-	-	-	-	-	-	-

'\*' : No results due to sample size

'-' : Blank values indicate Not Tested

# FINANCIAL REPORT

The mission of the Detroit Public Schools Community District Office of Charter Schools is to support, develop and hold accountable high-performing charter schools that prepare Detroit children for college and careers.

Fiscal soundness is not only an integral part of providing a strong academic program, it is required by law. In order to monitor school financial health, Detroit Public Schools Community District reviews each academy's quarterly financial statements, which are uploaded to the Epicenter compliance system.

This report covers the fourth quarter ended and year-to-date fiscal year 2015-16. The fourth quarter was April 1, 2016 to June 30, 2016. While the review was based upon unaudited financial information, it contains important information that should guide board decision-making and strategic planning.

## THIS REPORT FOCUSES ON THREE KEY INDICATORS:

### 1 LIQUIDITY POSITION

Can the school meet its short-term obligations as they become due?

### 2 OPERATIONS

Are expenditures in line with revenues?

### 3 FUND BALANCE

Is the school in a surplus or deficit position?  
Is the school in line with State requirements?

## SUMMARY

Rutherford Winans Academy's unaudited near-term financial health was stable. The current **(1.94)** and debt to asset **(.52)** ratios were strong. The working capital amount **(\$303,028)** was large enough to meet current financial obligations for **three months**; however, the days of cash on hand fiscal year calculation was **31 days**, which is lower than the threshold of 60days.

The fiscal year's operating performance was strong. The operating cash flow was **\$163,755** and the net profit margin was **10.85%**; however, the fourth quarter net profit margin was negative **(-9.86%,)** which is an indication that expenditures must be monitored to ensure that expenditures are in line with revenue in order to maintain a stable financial position.

Please contact the Office of Charter Schools at (313) 873-7927 with questions or concerns.

# FINANCIAL REPORT

## ENROLLMENT

### YEAR-TO-DATE

Enrollment 6/30/16	Enrollment +/-
208	-3

## LIQUIDITY

### FOURTH QUARTER

Current Ratio	Working Capital	Debt to Asset Ratio	Days Cash on Hand
1.94	\$303,028	0.52	24.93

### YEAR-TO-DATE

Current Ratio	Working Capital	Debt to Asset Ratio	Days Cash on Hand
1.94	\$303,028	0.52	31.00

\*Note: Some figures are the same for the Quarter and Year-to-Date

## FINANCIAL RATIO EQUATION EXPLANATIONS

- ▶ **1. Current Ratio:** The current ratio is a financial ratio that measures whether or not the academy has enough resources to pay its immediate debts. This ratio indicates the percentage of current assets to current liabilities. Acceptable current ratios vary and are generally between 1.5 and 3.
- ▶ **2. Working Capital:** Working capital is the difference between current assets and current liabilities, and represents an absolute dollar amount. Working capital is a measure of an academy's ability to satisfy current financial obligations as they become due. An acceptable amount depends on the academy's monthly cash disbursement stream, but generally, a healthy organization has a working capital amount of at least 3-6 months of anticipated cash disbursements, e.g. payroll, supplies and lease.
- ▶ **3. Debt to Asset Ratio:** The debt to asset ratio shows the proportion of the academy's assets that are financed through debt. If the ratio is less than 1, most of the company's assets are financed through equity. If the ratio is greater than 1, most of the school's assets are financed through debt.
- ▶ **4. Cash on Hand:** The days cash on hand represents the number of days of operating expenses the academy could pay with its current available cash. Knowing the number of days' cash on hand allows you to adjust your expenditures. Cash on hand is computed by **1)** determining the sum of cash in bank, petty, and marketable securities; **2)** divide operating expenses by the number of days it represents (i.e., this is generally, 90 for a quarter, 180 for 6 months, or 360 for a year) to compute daily operating expenses or disbursements, and **3)** divide sum of cash, item 1; by amount computed in item **2)**.

**KEY** GOOD FAIR POOR N/A

# FINANCIAL REPORT

## OPERATIONS

### FOURTH QUARTER

Operating Cash Flow Ratio	Operating Cash Flow
-0.14	-\$46,677

### YEAR-TO-DATE

Operating Cash Flow Ratio	Operating Cash Flow
0.51	\$163,755

► **5. Operating Cash Flow Ratio:** This ratio indicates the ability of the academy to pay off its short-term liabilities using its state aid, grant funds and other receipts. It is expressed as a percentage. If the operating cash flow is less than 1, the academy has generated less cash in the period than it needs to pay its bills.

► **6. Operating Cash Flow:** Operating cash flow is a solid measure of the academy's operating results because it refers to actual cash from school-related activity, eg. state aid, grant funds, etc.) It represents earnings from operations before interest and taxes, plus depreciation.

## PROFITABILITY

### FOURTH QUARTER

Net Profit Margin	Return on Assets
-9.86%	-7.45%

### YEAR-TO-DATE

Net Profit Margin	Return on Assets
10.85%	26.12%

► **7. Net Profit Margin:** The net profit margin formula looks at how much of a company's revenues are kept as net income. The net profit margin is generally expressed as a percentage. Net profit margin is the number of dollars of after-tax profit a school generates per dollar of revenue. This ratio shows the return on revenue.

► **8. Return on Assets:** This is a financial measure of an academy's return on assets used in operations. It is measured as a percentage and is computed by dividing results from operations over total assets. It also is an indicator of an academy's long-term financial sustainability.

## EQUITY

### FOURTH QUARTER

Fund Balance at 6/30/16	Fund Balance +/-
\$303,028	-\$46,677

### YEAR-TO-DATE

Fund Balance at 6/30/16	Fund Balance as % of Revenues	Fund Balance +/-
\$303,028	20.07%	\$163,755

\*Note: Some figures are the same for the Quarter and Year-to-Date

► **9. Fund Balance:** Accumulation of revenues minus expenditures. Any surplus revenues in excess of expenditures at the end of a fiscal year fall to a fund balance.

► **10. Fund Balance as a Percent of Revenues:** Fund balance divided by revenue. The State requires schools to have a general fund balance above or equal to 5% of revenue. Schools who do not meet that requirement in one or both of the previous two fiscal years are required to submit budgetary assumptions to CEPI.

# STAFFING REPORT: RUTHERFORD WINANS ACADEMY

The DPSCD Office of Charter Schools, through Quality Performance Resource Group, reviews charter school personnel documents in the fall winter and spring. The documents reviewed for all applicable staff are: Teaching Certificates, Criminal Background Checks, Unprofessional Conduct Checks and Highly Qualified credentials.

This report documents the cumulative results from the 2015-16 school year.

The following feedback report is intended to be used to identify opportunities to improve the documentation required for school employees. Every effort has been made to maintain consistency with federal, State of Michigan and Michigan Department of Education rules, statutes, regulations and guidelines.

	FALL	WINTER	SPRING
<b>ACADEMY STATUS</b>	2	4	3
<b>DATE OF REVIEW</b>	October 5, 2015	January 5, 2016	May 2, 2016
<b>ISSUES IDENTIFIED</b>	Back of teacher certificate missing, unsigned or not notarized; UPC request sent, reply pending	Teacher UPC requested; reply pending; 20 Substitute CBCs and UPCs missing	4 Substitute CBCs and UPCs missing

## ► ACADEMY STATUS

The Academy Status matrix below gives an overall picture of the status of all academies. The explanations of the Academy Status levels are meant as general guidelines and the classification of a particular academy is somewhat subjective. Typically at the fall audit, academies should be in Level 1 and 2 and only have pending documents not on file. Academies in Level 3 have some significant follow up to be conducted for the winter audit. Academies in Level 4 have unacceptable deficiencies.

- **Level 1** - All required documentation for all staff current and on file or in timely process.
- **Level 2** - All certificates/permits for teaching staff current and on file or in timely process. Criminal Background Checks for all staff are on file. Some Unprofessional Conduct Checks for all staff may be incomplete. Some instructional paraprofessionals may not have Highly Qualified credentials on file.
- **Level 3** - Some certificates/permits for teaching staff incomplete (1-2); some non-compliance. Some Criminal Background Checks and Unprofessional Conduct Checks are missing. Some instructional paraprofessionals may not have Highly Qualified credentials on file.
- **Level 4** - Large numbers of certificates/permits for teaching staff. Incomplete (3 or more); significant non-compliance. Significant numbers of Criminal Background Checks and Unprofessional Conduct Checks for all staff. Many instructional paraprofessionals may not Highly Qualified credentials on file.

Questions should be directed to Ken Tesauro at [ktesauro@qprgroup.com](mailto:ktesauro@qprgroup.com) or Jacqueline Sims in the DPSCD Office of Charter Schools, (313) 873-7927.



# COMPLIANCE REPORT

## RUTHERFORD WINANS ACADEMY

### EPICENTER COMPLIANCE STAR RATING SYSTEM | JULY '15 - JUNE '16

STARS	ENTITY	ENTITY TYPE	PAST DUE	% ON TIME	% ACCURACY
	Rutherford Winans Academy	Board		67% (20 of 30)	91% (29 of 32)
	Rutherford Winans Academy	School District	6	7% (4 of 56)	72% (50 of 69)

Stars are determined from the On Time and Submission Accuracy.

They must meet the following performance levels.

This report reflects % On Time and % Accurate from July 1, 2015 - June 30, 2016.

STAR RATING	ON TIME SUBMISSION	SUBMISSION ACCURACY
★ ★ ★	95% or better	95% or better
★ ★	90% or better	90% or better
★	85% or better	85% or better

# BOARD OF DIRECTORS FEEDBACK REPORT

**July 1, 2015-June 30, 2016**

The Detroit Public Schools Community District Department of Charter Schools believes strong board governance is an integral component of a successful charter school sector. To support strong governance, the Authorizer provides annual feedback as well as a self-evaluation tool for Boards of Directors of Public School Academies.

The Board of Directors may use this report to facilitate self-reflection regarding their own performance and, where needed, make the adjustments they deem appropriate to ensure they are properly providing sound governance to the academy.

## RUTHERFORD-WINANS ACADEMY BOARD OF DIRECTORS

### 2015-2016 Data

CATEGORY	DATA	DESCRIPTION
Number of scheduled meetings	6	
Number of meetings held	6	
Number of meeting cancellations	3	
Number of special meetings	3	
Percentage of on-time meeting starts	0%	Within 10 minutes of scheduled start time Note: Start time was unavailable for 3 meetings
Any emergency/unscheduled meetings?	No	
Average board meeting attendance	3/5	
Any board vacancies throughout the year?	No	
Length of vacancies, if applicable	N/A	
Number of conflict of interest disclosures	0	
Board member turnover	None	
Board voted on Annual Audit before it was submitted to Michigan Department of Education	Yes	
Board met with Auditor before audit was submitted to Michigan Department of Education	Yes	
Board members who attended at least one DPS-provided training	None	

# BOARD OF DIRECTORS FEEDBACK REPORT

## INDIVIDUAL BOARD MEMBER SURVEY RESULTS

Two people, or 40 percent of sitting board members, completed the survey.

Members who have reviewed the charter in the last 12 months	50% reviewed it 1-2 times 50% reviewed it 3-4 times
Members who have read the ESP agreement in the last 12 months	50% have Not reviewed it 50% referred to it 1-2 times
Members who have closely reviewed the budget in the last 12 months	100%
Members who believe the board has someone with professional expertise in reading financial statements	100%
Members who reviewed the audit and/or Management Letter in the last 12 months	100%
Members who reviewed the board's bylaws in the last year	50% referred to them 1-2 times 50% read them Entirely
Members who believe the board's bylaws are sufficient	100%
Average number of hours spent on board activities, including meetings, monthly	100% 2-4 hours
Time spent on board-related activities in the last year	Respondents checked all that apply 100% Board meetings 100% reading board packets 100% email correspondence
Members obtained at least 3 hours of board training in 2015-2016 school year? (Not only DPS training.)	50%
Board training sessions attended by members	100% Strategic Planning for Charter Boards Training 1 Skipped Question
Members who read board packets prior to meeting	50% Always read them before meetings 50% read them before meetings Most of the time
Authorizer Reports reviewed by members	Respondents checked all that apply 100% Annual Report 100% Environmental Health & Safety Inspection Report 100% Personnel Verification Feedback Report 100% Fall & Winter College Readiness Analysis Report
Does the board have a strategic plan?	50% No 50% Yes
If so, do you review progress on it?	100% Yes 1 Skipped Question
What expertise does the board need based on the strategic plan?	Respondents checked all that apply 50% Educational Expertise 50% Financial Expertise 50% Legal Expertise 50% None of the Above
Does the board actively recruit new members?	100% Yes
Members who have ever visited the school during the day	50%
Members who would send their child/grandchild to the school	50%
Summary of reasons why/why not	Why • Principal and teachers are committed  Why Not • Personal choice
Members who are satisfied with the academic performance of the school	100%

**Detroit Public Schools Community District Office of Charter Schools**

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