



Department of Technology, Management & Budget
 Office of Retirement Services
 www.michigan.gov/ors (800) 381-5111
 P.O. Box 30171
 Lansing MI 48909-7671

Payoff Payment Options for a TDP Agreement

For Public School Employees Terminating Employment or Retiring

MEMBER'S NAME (LAST, FIRST, M.I.)	DAYTIME PHONE NUMBER ()	MEMBER ID OR SSN
MAILING ADDRESS		TDP AGREEMENT #:
CITY, STATE, ZIP CODE		RETIREMENT/TERMINATION DATE

Payment Options *Choose one or more of the options below.*

<input type="checkbox"/> I wish to apply a one-time lump sum payroll deduction to the balance of my existing TDP agreement. I understand that this deduction is in addition to my regular scheduled TDP deduction.	One-time Lump Sum _____ Scheduled Deduction _____ Total One-Time Deduction _____
Payroll Officer Signature _____	Deduction will be made the Pay Period Ending _____
<input type="checkbox"/> I wish to apply a plan-to-plan transfer from a qualified retirement plan (401(a), 401(k), 403(b), or 457 account) to the balance of my existing TDP agreement. I have contacted the plan administrator to begin the transfer for an amount not exceeding the balance on my TDP agreement.	Total Transfer Amount _____
<input type="checkbox"/> I wish to make a direct after-tax payment by check or money order to the balance of my existing TDP agreement.	Total Payment _____

Terms of Payoff

- I understand that to be eligible to pay off my TDP agreement, I must: (1) have filed a valid retirement application; or (2) have a bona fide termination of employment within 90 days after ORS receives payment. This means that I must retire in accordance with the retirement application previously filed with ORS, or I must otherwise completely sever my employment relationship.
- I understand that I do not have a bona fide termination if I am rehired within 30 days of my termination date, or I terminate employment with the intent or prearrangement to be hired by an employer in the same retirement system.
- I understand that all payments (except final payroll deduction amounts) must be received by ORS before I terminate employment. I understand that if my payment(s) are received after I terminate employment or if I do not have a bona fide termination, my payment(s) could be returned to me resulting in taxes and penalties on the refunded transferred amount.
- I understand that if I terminate employment prior to the payoff of this agreement, I will receive only a prorated amount of service credit (if incremental years can be purchased), or possibly no service credit (if purchase requires full payment).
- I understand that payments made through payroll deduction must be made with pretax funds treated as an employer pick-up.
- I understand that ORS will notify my employer so that my TDP balance can be reduced accordingly.
- I understand that if I began my TDP agreement on or after January 1, 2004 and if my agreement is not paid in full as of June 30th, 8% interest may be assessed to my balance.

I understand the terms outlined above for the payoff of my TDP agreement balance.

Member's Signature _____ Date _____

Follow the payment instructions on the reverse side to ensure payment is received timely.

